



**Enrollment of New Entrants for the Academic Year 2018/2019**  
**For the Faculty of Engineering of South Eastern University of Sri Lanka**

This is to inform you that, the enrollment of new entrants for the Academic Year 2018/2019 for the Faculty of Engineering has been rescheduled to be held on **06<sup>th</sup> January 2020 at 9.00 am** at the Faculty of Engineering, South Eastern University of Sri Lanka.

You are requested to be present at South Eastern University of Sri Lanka, Oluvil in person for enrollment on the above date. The details are given below.

<b>Enrollment Date</b>	:	Monday, 06 <sup>th</sup> of January, 2020
<b>Enrollment starts at</b>	:	9.00 am
<b>Venue</b>	:	Faculty of Engineering, SEUSL, Oluvil
<b>Agenda</b>	:	
		9.00 am to 11.00 am - Enrollment of Students at Faculty of Engineering
		11.00 am to 12.30 pm - Hostel Registration
		1.30 am to 3.30 pm - Inauguration Programme to students with parent at the Faculty of Engineering
		3.30 pm to 5.30 pm - Faculty Visit

**Commencement of Orientation Programme :** 07<sup>th</sup> January 2020 onwards.

If you are unable to be present on this date due to any valid reason, you are required to inform and obtain permission from the Registrar, South Eastern University of Sri Lanka within a week from the registration due date. If you fail to do so, it will be presumed that you are not willing to enroll for this course and action will be taken to inform the University Grants Commission, accordingly.

**Documents Required for Enrolment**

The students are expected to bring the following documents for enrollment.

- i. Duly completed “Application for Enrollment of New Entrants Academic Year 2018/2019 & Declaration form”
- ii. Duly completed signed copy of the Data Collection sheet
- iii. Duly completed signed copy of the Identity Card form
- iv. Duly completed signed copy of the Hostel Application form (only for the student who applied for hostel accommodation)
- 2) Original UGC Admission letter with photocopy
- 3) Original Birth Certificate with one certified photocopy
- 4) Original G.C.E (O/L) Certificate with one certified photocopy
- 5) Original G.C.E (A/L) Certificate with one certified photocopy

- 6) Original School Leaving Certificate with one certified photocopy
- 7) Original I.D Card with one certified photocopy
- 8) Eight (08) copies of passport size (5cm x 4cm) colour photographs

### **Payment of Admission Fees**

Students are requested to credit a sum of Rs. 2,000/- (two thousand) as admission fee to the University. The fee should be paid at any branches of people's Bank in cash to the credit of the South Eastern University of Sri Lanka. Account No: 228-1001-9000-1704, People's Bank, Addalaichenai and attach the bank slip (customer copy) with the enrolment form.

### **Hostel Facilities**

Those who applied for hostel facilities are requested to meet Director, Student Accommodation, South Eastern University of Sri Lanka, Oluvil **on 06<sup>th</sup> of January 2020 (Monday) between 11.00 am and 12.30 pm** along with the items mentioned below. You have to pay Rs. 2,300.00 as hostel fee for first year to the university. The fee should be paid at any branches of people's Bank in cash to the credit of the South Eastern University of Sri Lanka. Account No: 228-1001-9000-1704, People's Bank, Addalaichenai and attach the bank slip (customer copy) with the hostel application.

If you have any further clarification, please contact the Senior Assistant Registrar, Academic and Student Affairs Division through 067- 2255463.

  
Signed. H. Abdul Saththar  
Registrar

Fariza M. Hassan  
Senior Assistant Registrar  
Academic and Student Affairs

### **Hostel Arrangement for the Students who need Hostel facilities**

<b>Reporting Place</b>	<b>Contact Person</b>	<b>Items recommended to be brought to the Hostel as part of your belonging</b>
Office of the Director Student Accommodation South Eastern University of Sri Lanka, University Park, Oluvil	Mr. UL. Mansoor Director Student Accommodation <b>0718035333</b>	01. Plastic Broom 02. Plastic dust Tray 03. Bedsheets-02 04. Pillow and pillow covers 05. Plate for Meals, a cup and water jug 06. Plastic Buckets for cloth washing 07. Plastic cloth rack 08. Umbrella 09. Mosquito Net 10. Torch